

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, JUNE 6, 2016  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Tim Tallman, Assessor's Office; Larry Maneely, Commissioners' Office; Kate McGwire, Public Information Officer; Bob Perkins and Alyssa Mitchell, Procurement; Scott Williams and Bruce Krisko, Operations; Bob Batista, Expo Idaho; Ben Ealey, Sheriff's Office; Bethany Calley, Human Resources; and Jan Bennetts, Catie Freeman, Jennifer Harkness-Nagel, Tracy Smith, Lynne Glick, Heather McCarthy, Christy Bright and Amy Schaeffer, Prosecuting Attorney's Office. Minutes Recorder: Angel Dicus.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner R. Yzaguirre called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Rick Yzaguirre and David L. Case were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. EMPLOYEE RECOGNITION:**

- Melissa "Lynne" Glick - 30 Years Certificate of Service

R. Yzaguirre acknowledged M. Glick's 30 years of employment and presented her with a 30 Year Certificate of Service.

J. Bennetts acknowledged M. Glick and expressed gratitude for all her work at the County.

**V. UNFINISHED BUSINESS:**

**ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

1. Procurement

- Award of RFP 16046, Ada County Mosquito Abatement Software (*Tabled from 5/31/16*)

B. Perkins stated the Evaluation Committee has finished the initial evaluations but will need additional time to review the top candidate. He requested the award of RFP 16046 be tabled to June 14, 2016.

**ACTION: D. CASE MOVED TO TABLE AWARD OF RFP 16046, ADA COUNTY MOSQUITO ABATEMENT SOFTWARE, TO JUNE 14, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

2. Agreements

- Agreement No. 10714-19-16 - Amendment 19 to Agreement Between Ada County and Tritech Software Systems for Purchase, Installation and Configuration of Computer Aided Dispatch and Mobile Data System (*Tabled from 5/31/16*)

B. Ealey explained that Tritech's standard interface had the information for VINE, but it did not auto-enroll the victim.

**ACTION: D. CASE MOVED TO APPROVE AGREEMENT NO. 10714-19-16; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**VI. NEW BUSINESS:****1. Resolutions (2)**

- a. Resolution No. 2139 - Resolution adopting Hearing Procedures for Animal Drug Abuse at the Western Idaho Fair

R. Yzaguirre opened the public hearing.

B. Batista explained this Drug Abuse Policy is to ensure the 4-H market animals are clean and free of drugs. He read Resolution No. 2139 into the record.

D. Case stated this is a national issue and that this is to stay ahead of the curb to be prepared, should this happen in the future.

B. Batista concurred with D. Case and stated primarily this is to protect the food system.

R. Yzaguirre closed the public hearing.

**ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2139 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

- b. Resolution No. 2140 - Resolution for the Sole Source Procurement for an Upgrade to the Equipment and Services for Next Generation 911 Network Telephone System from Qwest Corporation D/B/A Centurylink QC

R. Yzaguirre opened the public hearing.

B. Ealey read Resolution No. 2140 into the record.

*[There was no public testimony.]*

R. Yzaguirre closed the public hearing.

**ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2140 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**2. Operations (*Authorize the Acting Chairman to Sign*)**

- Change Order No. 2 - Ada County Dispatch Center Project (Agreement No. 11430; Increase of \$133,259)

R. Yzaguirre stated the Board met last week to discuss this change order.

D. Case stated this project originally came in under bid.

**ACTION: D. CASE MOVED TO APPROVE CHANGE ORDER NO. 2 AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**3. Licenses (*Authorize the Acting chairman to Sign*)****a. Catering Permits (5)**

1. The Curb Bar & Grill at Honalee Farms for Haymes/Hernandez Wedding, June 11th from 11am to 11pm
2. The Curb Bar & Grill at Barber Park Event Center for Andersen/Gowen Wedding, June 12th from 11am to 11pm
3. The Curb Bar & Grill at Barber Park Event Center for Colliers International Event, June 16th from 11am to 11pm
4. The Curb Bar & Grill at Alpine Ponds for Bicknell/Elkins Wedding, June 25th from 11am to 11pm
5. The Curb Bar & Grill at Barber Park Event Center for McGee/Bruender Wedding, June 25th from 11am to 11pm

b. New Licenses (3)

1. Coiled Wines, 240 E. 32<sup>nd</sup> St., Garden City, Beer/Wine
2. Cellar 616, 66 Riverview St., Eagle, Beer/Wine
3. Fulton St., 603 Fulton St., Boise, Beer/Liquor

c. License Transfers

- Mi Casa Mexican Restaurant, 3223 E. Louise Dr., Ste. 108, Meridian, Beer/Liquor

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

**ACTION: D. CASE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING FIVE CATERING PERMITS; THREE NEW LICENSES; AND ONE LICENSE TRANSFER; AND AUTHORIZE THE ACTING CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

## 4. Auditor's Office - No Report

5. Claims Journal
  - June 3, 2016

**ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JUNE 3, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

## 6. Personnel Action Forms (6 Leaves with Pay)

**ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 6 LEAVES WITH PAY; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

## 7. Assessor's Office - No Report

8. Public Information Officer
  - K. McGwire reported on a successful Fishin' with the Commission event.

9. Larry Maneely
  - L. Maneely stated the leftover ice cream and cookies from Fishin' with the Commission were donated to the Rescue Mission and City Light.

## 10. Volunteer Board Appointments

- a. Reappointments to the Historical Preservation Board
  1. Sarah Schafer, Term to Expire June 1, 2019
  2. Sharon Fisher, Term to Expire June 4, 2019
- b. Appointment to the Parks, Open Space and Trails Advisory Board
  - Julia Kertz Grant, Filling an Unexpired Term which Expires September 30, 2017

R. Yzaguirre read the Volunteer Board Appointments into the record and acknowledged Julia Kertz Grant for her willingness to serve.

**ACTION: D. CASE MOVED TO APPROVE THE VOLUNTEER BOARD APPOINTMENTS AS LISTED ON THE AGENDA, WITH THE TERMS OF EXPIRATION AS SPECIFIED. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

11. Approval of Minutes (7) (*Authorize the Acting chairman to Sign*)

- a. Open Business Meeting, May 3, 2016
- b. Open Business Meeting, May 10, 2016
- c. Public Hearing, May 4, 2016
- d. General Session of the Indigent Hearings, May 4, 2016
- e. Executive Session of the Indigent Hearings, May 4, 2016
- f. General Session of the Indigent Hearings, May 11, 2016
- g. Executive Session of the Indigent Hearings, May 11, 2016

**ACTION: D. CASE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

## 12. Grants

- Grant No. 1612-A - Grant Application for the 2016 Idaho Department of Juvenile Corrections Detention Clinician Grant (\$93,000; No Match; 1% Administration Fee; Grant Period 7/1/16 to 6/30/17) (Related to Agreement No. 11662 Approved on 5/23/16)

R. Yzaguirre read Grant No. 1612-A into the record.

**ACTION: D. CASE MOVED TO APPROVE GRANT NO. 1612-A AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

13. Expo Idaho (*Authorize the Acting chairman to Sign*)

- a. Interim Events (2)
  1. Hot Productions, Hot Tub Sale, June 10-12, 2016
  2. Timmery Perez, Swine Spectacular, June 18, 2016
- b. Concessionaire Agreements (5)
  1. Idaho Ice Cream Potato, Booth #6
  2. Old Fashion Kettle Corn, Booth #48
  3. Pronto Pups, Booth #19
  4. Pronto Pups II, Booth #34
  5. Pronto Pups III, Booth #52

**ACTION: D. CASE MOVED TO APPROVE THE TWO INTERIM EVENT AGREEMENTS AND THE FIVE CONCESSIONAIRE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

14. Parks and Waterways (*Authorize the Acting chairman to Sign*)

- Barber Park Education and Event Center (4)
  1. Christian Rojas, Pena/Rojhan Wedding & Reception, September 25, 2016
  2. Cameron Wood, Wood/Drennon Wedding & Reception, May 27, 2017
  3. Emalee Long, Long/Lathouwers Wedding & Reception, April 15, 2017
  4. Laurie Kuntz, Kuntz/Bentley Wedding & Reception, December 10, 2016

**ACTION: D. CASE MOVED TO APPROVE THE FOUR BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

15. Agreements (12) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Acting chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11676 - License Agreement Between Ada County and American Civil Constructors West Coast, LLC for Staging Area on Expo Idaho Grounds
- b. Agreement No. 11677 - Agreement Between Ada County and Boise Camera Club to Coordinate Photography Department Activities During the Western Idaho Fair
- c. Agreement No. 11678 - Confidentiality and Non-Disclosure Agreement Between Ada County and Darren Braden of Integrated Security Resources for Jail Security Upgrade, Bid No. 16009
- d. Agreement No. 11679 - Confidentiality and Non-Disclosure Agreement Between Ada County and Fred Voetberg of Accurate Controls for Jail Security Upgrade, Bid No. 16009
- e. Agreement No. 11680 - Confidentiality and Non-Disclosure Agreement Between Ada County and Sharon Branam of Discorp for Jail Security Upgrade, Bid No. 16009
- f. Agreement No. 11681 - Confidentiality and Non-Disclosure Agreement Between Ada County and Mike Thompson of Anvil Fence Company for Jail Security Upgrade, Bid No. 16009
- g. Agreement No. 11682 - EA Affiliate Enrollment Agreement Between Ada County and Microsoft for Volume Licensing (36 Months w/Non-Appropriation Clause)
- h. Agreement No. 11683 - Project Scope of Services Agreement Between Ada County and Stapely Engineering for Structural Services in the Indigent Services Building
- i. Agreement No. 11684 - Project Scope of Services Agreement Between Ada County and Breckon LandDesign for Landscape Architectural Services of the WinCo Properties Off-Site Parking Lot
- j. Agreement No. 11685 - License Agreement Between Ada County and Idaho Power for Use of Idaho Power's Property for Greenbelt Purposes
- k. Agreement No. 11686 - Agreement Between Ada County and Donald Leach for Expert Witness Services in the Brian Hogue Case
- l. Agreement No. 10751-3-16 - Renewal Agreement Between Ada County and Zions Bank for Merchant Card Processing Services

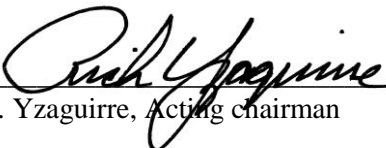
R. Yzaguirre read the agreement numbers into the record.

D. Case expressed his gratitude for those involved with Agreement No. 11685.

**ACTION: D. CASE MOVED TO APPROVE THE 12 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**VII. IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:30 a.m.

  
R. Yzaguirre, Acting chairman

ATTEST:

  
Christopher D. Rich, Ada County Clerk